

REQUEST FOR
ADMINISTRATION PROPOSALS
CITY OF JASPER PROPOSED FFY 2018 CDBG PROJECT

The City of Jasper, Florida is soliciting proposals from qualified firms interested in providing professional administration services in conjunction with the City's anticipated FFY 2018 Community Development Block Grant Project.

Professional services required shall be secured in accordance with the City's CDBG Procurement Policy. Entities interested in submitting One (1) original and Five (5) copies in a sealed envelope marked "SEALED PROPOSAL FOR CDBG ADMINISTRATIVE SERVICES". Please contact Margaret Harper, Chief Financial Officer, City of Jasper, 208 Hatley St. W., Jasper, FL 32052, phone (386) 792-1212 or by email margareth@windstream.net to request a proposal package which details the proposed project, scope of services required, proposal requirements and the criteria under which proposals will be evaluated. Proposals must be received by 12 P.M., on December 28, 2018 to be considered.

The City of Jasper, Florida proposes to award a contract to the provider whose proposal is deemed most advantageous to the City subject to the negotiation of fair and reasonable compensation consistent with industry standards.

The City of Jasper reserves the right to reject any and all proposals, and if an award is made, will be made to the most responsible firm whose proposal indicates that the award will be in the best interest of the City of Jasper. The City reserves the right to waive irregularities in the proposal. The City further certifies that it will not discriminate during the selection process on the basis of age, sex, familial status, race, national origin, or handicap status.